

THE BOURNEMOUTH AND POOLE COLLEGE

PART A MINUTES OF THE SEARCH & GOVERNANCE COMMITTEE MEETING HELD ON 12
DECEMBER 2022

Members Present:		
Sue Wellman	Board Member and Chair of the Committee	
David Ford	Board Member	
Phil Sayles	Board Member and College Principal & CEO	
Caroline Foster	Board Member	Apologies
In Attendance:		
Marianne Barnard	Director of Governance & Clerk to the Corporation	

PART A

001-2223	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Caroline Foster.</p>	
002-2223	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest noted.</p>	
003-2223	<p>MINUTES OF LAST MEETING</p> <p>The Part A minutes of the Search & Governance Committee meeting held on 19 May 2022, were confirmed as an accurate record.</p> <p>RESOLVED: The committee approved the minutes of the meeting held on 19 May 2022.</p>	
004-2223	<p>TERMS OF REFERENCE & WORK PLAN</p> <p>The Terms of Reference and Work Plan for the Committee, for the academic year 2022/23 were noted.</p> <p>RESOLVED: The committee noted the ToR and Work Plan.</p>	
005-2223	<p>COLLEGE GOVERNANCE</p> <p>i) Board Self-Assessment 2021/22</p> <p>The committee discussed the format and content of the draft Board Self-Assessment. It was agreed to recommend approval of the Self-Assessment to the Board, but to revisit the format for the 2022/23 review.</p> <p>The effectiveness of committees was discussed.</p> <p>ii) Board Improvement Plan 2022/23</p> <p>The Board Improvement Plan was reviewed and noted.</p> <p>iii) Implications of ONS Re-classification</p>	

	<p>The slides from a recent AoC webinar on the ONS re-classification were noted. Information would be shared with all Board Members via the GVO and further guidance/impacts would be shared in the new year.</p> <p>RESOLVED: The committee received the governance updates.</p>	
006-2223	<p>REVIEW BOARD & COMMITTEE MEMBERSHIP</p> <p>The committee noted and discussed the following:</p> <p><u>Board Members</u></p> <p>Membership of the Board was currently full. It was confirmed that Caroline Foster would be stepping down from the Board on 15 December 2022. Helen Mason had been approved to join the Board of the Corporation at the Board meeting on 30 June 2022 and Helen would take up the appointment on 16 December 2022.</p> <p><u>Committee Membership</u></p> <p>It was discussed whether the current Commercial, Finance & Resources Committee be changed to a Finance & Resources Committee, with commercial/marketing activity being covered by a project group. It was agreed that this would be organised.</p> <p>It was noted that Caroline Foster would pass the role of Chair of the Curriculum, Quality & Standards Committee to Helen Mason. It was agreed that the membership for this committee was currently sufficient but would be kept under review.</p> <p>Following the departure of Caroline Foster, a number of Board Members were considered to join the Search & Governance, Remuneration and Human Resources Committees. It was agreed that the Director of Governance would discuss the opportunities with identified individuals.</p> <p><u>Chair of the Corporation</u></p> <p>It was noted that the Chair of the Corporation – David Ford, was currently approved as a Board Member to summer 2023, it was agreed to recommend to the Board that this be extended to summer 2024 and be kept under review. With a number of significant projects underway, it was agreed this continuity was important.</p> <p>RESOLVED: The committee noted the updates and the Director of Governance would progress actions as noted.</p>	
007-2223	<p>ANY OTHER BUSINESS</p> <p>No items of any other business were noted.</p>	
008-2223	<p>EVALUATION</p> <p>It was noted that the committee had completed the required activities.</p>	
009-2223	<p>DATE OF NEXT MEETING</p> <p>It was noted that the next Search & Governance Committee meeting would be held on 24 January 2023.</p>	

010-2223	CONFIDENTIALITY No items were confirmed as confidential.	
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